## Sample:

Address sample where Household Kish and respondent birthday

## SAMPLE UNIT LABEL: ADDRESS

$\square$

| Calls | Interviewer Number |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| $1 \quad->\quad \ldots$ |  |  |  |  |  |
| $\ldots->\quad \ldots .$. |  |  |  |  |  |
| $\ldots->$ | $\ldots .$. |  |  |  |  |
| $\ldots$. |  |  |  |  |  |

RESPONDENT ID $\square$

HH ID $\square$
SELECTION LABEL:

| PERSON / HH Row: (No. in household) |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 3 | 4 | 5 |  | 6 | 7 | 8 |  | 9 | 10 | 11 | 12 |
| SELECT ROW (Selected person no.) |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 | 1 | 3 | 2 |  | 4 | 7 | 6 | 6 | 5 | 8 | 4 | 1 |

Name of selected person:


Telephone number of selected person


VISIT RECORD ( Visit = every attempt made to reach the respondent/ household )


First visit at valid address: To select household fill in household selection procedure on $p .2$

## THE HOUSEHOLD SELECTION PROCEDURE

A1. How many households are there at the address?
(treat as occupied if you are not sure)
ENTER EXACT NUMBER:


IF one household $\quad \rightarrow$ Go to A4
IF between 2 and 12 households $\rightarrow$ Go to A2
IF more than 12 households $\quad \rightarrow$ Go to A3

## IF 2 TO 12 HOUSEHOLDS

A2 List in detail, all households at this address. This must be done systematically.

- If numbered, then list in flat or room number order
- Otherwise start from bottom to top of building, left to right and front to back

Look at the selection label on page 1:

- PERSON/HH ROW : Find number of corresponding total number of households
- SELECT ROW : Number beneath the total number of households is selected household number. Tick on grid below.

| No of <br> households | Description of household | Tick the household <br> that is selected |
| :---: | :---: | :---: |
| 1 |  | $\square$ |
| 2 |  | $\square$ |
| 3 |  | $\square$ |
| 4 |  | $\square$ |
| 5 |  | $\square$ |
| 6 |  | $\square$ |
| 8 |  | $\square$ |
| 10 |  | $\square$ |
| 11 |  | $\square$ |
| 12 |  | $\square$ |
| Go to A4 |  | $\square$ |

## IF MORE THAN 12 HOUSEHOLDS

A3. Number of HH to be selected is in the look-up table on the back of the instructions. You can list the households there
Enter the number of the selected HH : $\square$
$\rightarrow$ Go to A4
A4. ALL: Give details about the selected household unit and change the address label accordingly: (number, names,...)

## RESPONDENT SELECTION PROCEDURE

SEEK CONTACT WITH RESPONSIBLE ADULT AT THE SELECTED UNIT AND INTRODUCE THE SURVEY

B1. The respondent selection procedure was made at visit number :
VISIT NUMBER $\qquad$

B2. Ask: including yourself , how many people aged 15 or over live in this house/flat/part of the accommodation?

Enter the exact number : $\square$
IF ONE person only $\rightarrow$ This is the RESPONDENT, start the interview OTHERWISE $\rightarrow$ Go to B3

## INCLUDE

- people away for less than 6 months
( on holiday, working, hospital, abroad,...)
- school-age children at boarding school
- students sharing private accommodation


## EXCLUDE

- people who have been away for 6 months or over
- students away at university or college
- temporary visitors, boarders and lodgers
- institutionalised people

B3. Which one of you last celebrated his/her birthday ?
Record full name of selected person at the first page of the contact form

| 6. OUTCOME CONTACT ONLY IF CONTACT but NO INTERVIEW |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Visit 1 | Visit 2 | Visit 3 | Visit 4 | Visit 5 | Visit 6 | Visit 7 | Visit 8 | Visit 9 | Visit 10 |
| 1. Appointment $\rightarrow$ N1 | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ |
| 2. Refusal of respondent $\rightarrow 7$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ |
| 3. Refusal by proxy $\rightarrow 7$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ |
| 4. Household refusal (before selection) $\rightarrow 7$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ |
| 5. Respondent is unavailable/not at home $\rightarrow \mathbf{N} \mathbf{1}$ until ...../....... | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ |
| 6. Respondent is mentally or physically unable to participate <br> $\rightarrow$ N1 | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ |
| 7. Respondent is deceased $\rightarrow$ END | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ |
| 10. Language Barrier $\quad \rightarrow \mathbf{6 b}$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ |
| 11. Other $\quad \rightarrow$ N1 | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ |

$6 b$ in case of Language barrier: What is the language of the respondent?
$\rightarrow$ N1, p. 7

| IF REFUSAL (code 2,3 or 4 at Q. 6) |  |  |  |
| :---: | :---: | :---: | :---: |
| 7. The refusal occurred at visit number (write in) | VISIT ..... |  | VISIT.... |
| 8. REASON for REFUSAL ? ( code all that apply) <br> 1 Bad timing (e.g. sick, children,...) , otherwise engaged (e.g. visit) <br> 2 Not interested <br> 3 Don't know enough/anything about subject, too difficult for me <br> 4 Waste of time <br> 5 Waste of money <br> 6 Interferes with my privacy / I give no personal information <br> 7 Never do surveys <br> 8 Co-operated too often <br> 9 Do not trust surveys <br> 10 Previous bad experience <br> 11 Don't like subject <br> 12 R refuses because partner/family/HH gives no approval to co-operate <br> 13. Other: | $\square 1$ $\square 2$ $\square 3$ $\square 4$ $\square 5$ $\square 5$ $\square 6$ $\square 7$ $\square 8$ $\square 9$ $\square 10$ $\square 11$ $\square 12$ $\square 13$ | $\square 1$ <br> $\square 2$ <br> $\square 3$ <br> $\square 4$ <br> $\square 5$ <br> $\square 6$ <br> $\square 7$ <br> $\square 8$ <br> $\square 9$ <br> $\square 10$ <br> $\square 11$ <br> $\square 12$ <br> $\square 13$ | $\square 1$ $\square 2$ $\square 3$ $\square 4$ $\square 4$ $\square 5$ $\square 6$ $\square 7$ $\square 8$ $\square 9$ $\square 10$ $\square 11$ $\square 12$ $\square 13$ |
| 9. Give your own estimation of the likely co-operation in the future of the selected respondent : <br> will DEFINITELY NOT co-operate in the future <br> will PROBABLY NOT co-operate in the future <br> may PERHAPS co-operate in the future <br> 4 WILL co-operate in the future <br> 8 Don't know, never saw Respondent, no selected Respondent | $\square 1$ $\square 2$ $\square 3$ $\square 4$ $\square 8$ | $\square 1$ $\square 2$ $\square 3$ $\square 4$ $\square 8$ | $\square 1$ $\square 2$ $\square 3$ $\square 4$ $\square 8$ |


| 10. How old do you think the respondent is? |  |
| :--- | :--- |
| $1 \quad$ Under 20 | $\square 1$ |
| 2 | 20 to 39 |
| $3 \quad 40$ to 59 |  |
| $4 \quad 60$ or over | $\square 2$ |
| $8 \quad$ Don't know, never saw Respondent, not selected Respondent | $\square 3$ |
| 11. The respondent is | $\square 4$ |
| $1 \quad$ Male | $\square 8$ |
| $2 \quad$ Female | $\square 1$ |
| $8 \quad$ Don't know, never saw Respondent, no selected Respondent | $\square 2$ |

$\rightarrow \quad$ Go to N1, p. 7
$\square 1$ Derelict or demolished house/ address2 Not yet built/ not yet ready for occupation
$\square 3$ Address is not traceable, address was not sufficient
$\square 4$ Address is not residential: only business/ industrial purpose.
$\square 5$ Address is not residential: Institution
( retirement home, hospital, military unit, monastery, ...)
$\square 6$ Address is not occupied (empty, second home, seasonal,...)
$\square 7$ Other (please give details)

## ONLY ONE FORM TO BE COMPLETED FOR EACH ADDRESS

N1. In what type of house does the respondent live?
1 Farm
Single-unit:
2 Detached house
3 Semi-detached house
4 Terraced house
5 The only housing unit in a building with another purpose (Commercial property ) Multi-unit :

6 Multi-unit house, flat
7 Student apartments, rooms
8 Retirement house
Other:
9 House-trailer or boat
10 Other:
88 Don't know

N2. In what physical state are the buildings or dwellings in this area?
1 In a very good state
2 In a good state
3 In a satisfactory state
4 Bad state
5 Very bad state

N3. In the immediate area, how common is litter or rubbish lying around?
1 Very common
2 Fairly common
3 Not very common
4 Not at all common

N4. How common is vandalism, graffiti or deliberate damage to property ?
1 Very common
2 Fairly common
3 Not very common
4 Not at all common

## Sample：

Address sample（5HH）

## SAMPLE UNIT LABEL：ADDRESS



| Calls | Interviewer Number |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| $1 \quad->$ | $\ldots$ |  |  |  |  |
| $\ldots$ | $\ldots$. |  |  |  |  |
|  | －＞ | $\ldots .$. |  |  |  |
|  |  |  |  |  |  |
| $\ldots .>$ | $\ldots .$. |  |  |  |  |

June 25 ${ }^{\text {th }} 2004$ Address＿5HH

|  |  |
| :--- | :--- |
| Respondent ID |  |
| HH ID | $\square$ |

SELECTION LABEL：

```
PERSON / HH Row: (No. in household)
2
SELECT ROW (Selected person no.)
2 1 3
```

Name of selected person：


Telephone number of selected person


VISIT RECORD（ Visit＝every attempt made to reach the respondent／household ）

| Visit <br> No | 1. <br> Date dd／mm | 2. <br> Day of the week | 3. Time 24 hr clock | 4. <br> Mode of visit <br> 1 ＝personal visit <br> 2 ＝telephone <br> 3 ＝personal visit， but only intercom 4 ＝info through survey organisation | 5．RESULTS of the visit <br> 1＝Completed interview <br> 2＝Partial Interview <br> 3 ＝Contact with someone，Target Respondent not yet selected <br> 4 ＝Contact with Target Respondent but NO interview <br> $5=$ Contact with somebody other than Target Respondent <br> $6=$ No contact at all <br> 7 ＝Address is not valid（unoccupied，demolished，institutional，．．．） |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 1 |  | ： |  |  |
| 2 | 1 |  | ： |  |  |
| 3 | 1 |  | ： |  |  |
| 4 | 1 |  | ： |  |  |
| 5 | 1 |  | ： |  |  |
| 6 | 1 |  | ： |  |  |
| 7 | 1 |  | ： |  |  |
| 8 | 1 |  | ： |  |  |
| 9 | 1 |  | ： |  |  |
| 10 | 1 |  | ： |  |  |

Notes on time，．．

TO SELECT RESPONDENT FILL IN THE RESPONDENT SELECTION PROCEDURE AT P． 3

If result of visit is code：
$1,2,6 \rightarrow$ Go to N1
$3,4,5 \rightarrow$ Go to $6=$ OUTCOME CONTACT
7－＞Go to 12 ＝OUTCOME INELIGIBLE

## THE HOUSEHOLD SELECTION PROCEDURE

## A1. How many households are there at the address?

## ENTER EXACT NUMBER :

$\square$
IF one household $\quad \rightarrow$ Go to A4
IF between 2 and 12 households $\rightarrow$ Go to A2
IF more than 12 households $\rightarrow$ Go to A3

## IF 2 TO 12 HOUSEHOLDS

A2. List in detail, all households at this address. This must be done systematically.

- If numbered, then list in flat or room number order
- Otherwise start from bottom to top of building, left to right and front to back


## TO SELECT HOUSEHOLD:

IF 2 to 5 HOUSEHOLDS $\rightarrow$ NC to add country specific instructions along the lines of You are to attempt to interview one person in EACH household $\rightarrow$ Tick all HHs in column (3) and indicate in column (4) a multi-household number and start a next contact form for each of the households

IF more then 5 HOUSEHOLDS $\rightarrow$ Select ONLY ONE HH to interview $\rightarrow$ Look at the selection label on page 1 :

- PERSON/HH ROW : Find number of corresponding total number of households
- SELECT ROW : Number beneath the total number of households is selected household number. Ring on grid!

| (1) <br> No of <br> households | (2) <br> Description of household <br> (4) | (3) <br> Interview at <br> household <br> number | (4) <br> multi-household <br> number |
| :---: | :---: | :---: | :---: |
| 1 |  | $\square$ |  |
| 2 |  | $\square$ |  |
| 3 |  | $\square$ |  |
| 4 |  | $\square$ |  |
| 5 |  | $\square$ |  |
| 7 |  | $\square$ |  |
| 8 |  | $\square$ |  |
| 9 |  | $\square$ |  |
| 10 |  | $\square$ |  |
| 12 |  | $\square$ |  |

$\rightarrow$ Go to A4 (p. 3)

## IF MORE THAN 12 HOUSEHOLDS

A3. Number of HH to be selected is in the look-up table on the back of the instructions. You can list the households there
Enter the number of the selected HH : $\square$

A4. ALL: Give details about the selected household unit: (number, names,...) and change the address label on the first page accordingly.

## Seek contact with responsible adult at the selected unit and TRY TO PERFORM THE RESPONDENT SELECTION PROCEDURE

## RESPONDENT SELECTION PROCEDURE

B1. The respondent selection procedure was made at visit number :
VISIT NUMBER $\qquad$

B2. Ask: including yourself , how many people aged 15 or over, live in this house/flat/part of the accommodation?

Enter the exact number :
IF ONE person only $\quad \rightarrow$ This is the RESPONDENT, start the interview OTHERWISE $\quad \rightarrow$ Go to B3

## INCLUDE

- people away for less than 6 months (on holiday, working, hospital, abroad)
- school-age children at boarding school
-students sharing private accommodation


## EXCLUDE

-people who have been away for 6 months or over
-students away at university or college -temproary visitors, boarders and lodgers -people in institutions

B3. Which one of you last celebrated his/her birthday ?
Record full name of selected person at the first page of the contact form

ASK FOR THE SELECTED RESPONDENT AND INTRODUCE THE SURVEY

| 6. OUTCOME CONTACT ONLY IF CONTACT but NO INTERVIEW |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Visit 1 | Visit 2 | Visit 3 | Visit 4 | Visit 5 | Visit 6 | Visit 7 | Visit 8 | Visit 9 | Visit 10 |
| 1. Appointment $\rightarrow$ N1 | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ |
| 2. Refusal of respondent $\rightarrow 7$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ |
| 3. Refusal by proxy $\rightarrow 7$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ |
| 4. Household refusal (before selection) $\rightarrow 7$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ |
| 5. Respondent is unavailable/not at home $\rightarrow \mathbf{N} \mathbf{1}$ until ...../....... | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ |
| 6. Respondent is mentally or physically unable to participate <br> $\rightarrow$ N1 | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ |
| 7. Respondent is deceased $\rightarrow$ END | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ |
| 10. Language Barrier $\quad \rightarrow \mathbf{6 b}$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ |
| 11. Other $\quad \rightarrow$ N1 | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ |

$6 b$ in case of Language barrier: What is the language of the respondent?
$\rightarrow$ N1, p. 7
7. The refusal occurred at visit number (write in)

VISIT ..
VISIT
.....
VISIT....
8. REASON for REFUSAL ? ( code all that apply)

Bad timing (e.g. sick, children, ...) , otherwise engaged (e.g. visit)
Not interested
$\square 1$
Don't know enough/anything about subject, too difficult for me
Waste of time
Waste of money
Interferes with my privacy / I give no personal information
Never do surveys
Co-operated too often
8
Do not trust surveys
$\square 9$
Previous bad experience
Don't like subject
R refuses because partner/family/HH gives no approval to co-operate
. Other:
9. Give your own estimation of the likely co-operation in the future of the selected respondent :
will DEFINITELY NOT co-operate in the future will PROBABLY NOT co-operate in the future
$\square 1$
will PROBABLY NOT co-operate in the future $\quad \square 2$
may PERHAPS co-operate in the future
WILL co-operate in the future
$\square 4$
Don’t know, never saw Respondent, no selected Respondent
10. How old do you think the respondent is?

5 Under 20
$\square 1$
$\square$
$\square$
620 up to 39
740 up to 59
860 or more
8 Don't know, never saw Respondent, not selected Respondent

| 11. The respondent is | $\square 1$ |  |
| :--- | :--- | :--- |
| 1 | Male | $\square 2$ |
| 2 | Female | $\square$ |

2 Female $\square 2$
8 Don't know, never saw Respondent, no selected Respondent
$\rightarrow$ Go to N1, p. 7
ONLY IF ADDRESS WAS NOT TRACEABLE, RESIDENTIAL OR OCCUPIED
12. SITUATION (=Ineligible)
$\square 1$ Derelict or demolished house/ address
$\square 2$ Not yet built/ not yet ready for occupation
$\square 3$ Address is not traceable, address was not sufficient
$\square 4$ Address is not residential: only business/ industrial purpose.
$\square 5$ Address is not residential: Institution
( retirement home, hospital, military unit, monastery, ...)
$\square 6$ Address is not occupied (empty, second home, seasonal,...)
$\square 7$ Other (please give details)

## ONLY ONE FORM TO BE COMPLETED FOR EACH ADDRESS

N1. In what type of house does the respondent live?
Single-unit:
Farm
2 Detached house
3 Semi-detached house
4 Terraced house
5 The only housing unit in a building with another purpose (Commercial property )
Multi-unit :
6 Multi-unit house, flat
7 Student apartments, rooms
8 Retirement house
Other:
11 House-trailer or boat
12 Other:
88 Don't know

N2. In what physical state are the buildings or dwellings in this area?
1 In a very good state
2 In a good state
3 In a satisfactory state
4 Bad state
5 Very bad state
N3. In the immediate area, how common is litter or rubbish lying around?
1 Very common
2 Fairly common
3 Not very common
4 Not at all common
N4. How common is vandalism, graffiti or deliberate damage to property?
1 Very common
2 Fairly common
3 Not very common
4 Not at all common

Sample:
Address sample with Kish
SAMPLE UNIT LABEL : ADDRESS
$\square$

| Calls | Interviewer Number |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| $1 \quad$-> $\ldots$. |  |  |  |  |  |
| $\ldots->$ | $\ldots$. |  |  |  |  |
| $\ldots$-> | $\ldots .$. |  |  |  |  |
| $\ldots$-> | $\ldots$. |  |  |  |  |

$\square$


SELECTION LABEL


Name of selected person
$\square$
Telephone number of selected person
refused no phone

VISIT RECORD ( Visit = every attempt made to reach the respondent/ household )

| Visit <br> No |  | 2. Day of the week | 3. <br> Time <br> 24 hr <br> clock | 4. <br> Mode of visit <br> 1 = personal visit <br> 2 = telephone <br> 3 =personal visit, <br> but only intercom <br> 4 = info through survey <br> organisation | 5. RESULTS of the visit <br> 1= Completed interview <br> 2= Partial Interview <br> 3 = Contact with someone, Target Respondent not yet selected <br> 4 = Contact with Target Respondent but NO interview <br> $5=$ Contact with somebody other than Target Respondent <br> $6=$ No contact at all <br> 7 = Address is not valid (unoccupied, demolished, institutional,...) |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 1 |  | : |  |  |
| 2 | / |  | : |  |  |
| 3 | 1 |  | : |  |  |
| 4 | 1 |  | : |  |  |
| 5 | 1 |  | : |  |  |
| 6 | 1 |  | : |  |  |
| 7 | 1 |  | : |  |  |
| 8 | 1 |  | : |  |  |
| 9 | 1 |  | : |  |  |
| 10 | 1 |  | : |  |  |

Notes on time,..

TO SELECT RESPONDENT FILL IN THE RESPONDENT SELECTION PROCEDURE on p. 3

If result of visit is code:
$1,2,6 \rightarrow$ Go to N1
$3,4,5 \rightarrow$ Go to $6=$ OUTCOME CONTACT
$7 \rightarrow$ Go to 12 = OUTCOME INELIGIBLE

First visit at valid address: To select household fill in household selection procedure on $p .2$

## THE HOUSEHOLD SELECTION PROCEDURE

A1. How many households are there at the address?
(treat as occupied if you are not sure)
ENTER EXACT NUMBER:


IF one household $\quad \rightarrow$ Go to A4
IF between 2 and 12 households $\rightarrow$ Go to A2
IF more than 12 households $\rightarrow$ Go to A3

## IF 2 TO 12 HOUSEHOLDS

A2 List in detail, all households at this address. This must be done systematically.

- If numbered, then list in flat or room number order
- Otherwise start from bottom to top of building, left to right and front to back

Look at the selection label on page 1:

- PERSON/HH ROW : Find number of corresponding total number of households
- SELECT ROW : Number beneath the total number of households is selected household number. Tick on grid below.

| No of <br> households | Description of household | Tick the household <br> that is selected |
| :---: | :---: | :---: |
| 1 |  | $\square$ |
| 2 |  | $\square$ |
| 3 |  | $\square$ |
| 4 |  | $\square$ |
| 5 |  | $\square$ |
| 6 | 7 | $\square$ |
| 8 |  | $\square$ |
| 9 |  | $\square$ |
| 10 |  | $\square$ |
| 11 |  | $\square$ |
| 12 |  | $\square$ |
| Go to A4 |  | $\square$ |

IF MORE THAN 12 HOUSEHOLDS
A3. Number of HH to be selected is in the look-up table on the back of the Project instructions. You can list the households there

ENTER THE NUMBER OF THE SELECTED HH: $\square$
$\rightarrow$ Go to A4
A4. ALL: Give details about the selected household unit and change the address label accordingly: (number, names, ...)

## RESPONDENT SELECTION PROCEDURE

B1. The respondent selection procedure was made at visit number :
VISIT NUMBER $\qquad$
B2. Ask: including yourself, how many people aged 15 or over live in this house/flat/part of the accommodation?

Enter exact number

IF One person only
IF 2-12 persons
IF more than 12


## INCLUDE

- people away for less than 6 months
( on holiday, working, hospital, abroad,...)
- school-age children at boarding school
- students sharing private accommodation


## EXCLUDE

- people who have been away for 6 months or over
- students away at university or college
- temporary visitors, boarders and lodgers
- People in institutions


## IF 2-12 PERSONS

B3_a. Make a list of all the persons, older than 15 living in the household. List them in descending order of age .

| First name or initial | Person <br> number |
| :--- | :---: |
|  | $\square 1$ |
|  | $\square 2$ |
|  | $\square 3$ |
|  | $\square 4$ |
|  | $\square 5$ |
|  | $\square 6$ |


| First name or initial | Person <br> number |
| :--- | :---: |
|  | $\square 7$ |
|  | $\square 8$ |
|  | $\square 9$ |
|  | $\square 10$ |
|  | $\square 11$ |
|  | $\square 12$ |

Look at the selection label on page 1:

- PERSON/HH ROW : Find number of corresponding total number of individuals
- SELECT ROW : Number beneath the total number of persons is selected person number. Tick on grid above!
$\rightarrow$ Go to B4


## IF MORE than 12 PERSONS

B3_b. Person number to be selected is in the look-up table on the back of the instructions. You can list the initials there.

Enter number of selected person here:


B4. ALL: Record full name of selected person at the first page of the contact form.
Ask for the selected respondent and introduce the survey
Fill in the result of the visit at Question no. 5 p. 1

| 6. OUTCOME CONTACT ONLY IF CONTACT but NO INTERVIEW |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Visit 1 | Visit 2 | Visit 3 | Visit 4 | Visit 5 | Visit 6 | Visit 7 | Visit 8 | Visit 9 | Visit 10 |
| 1. Appointment $\rightarrow$ N1 | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ |
| 2. Refusal of respondent $\rightarrow 7$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ |
| 3. Refusal by proxy $\rightarrow 7$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ |
| 4. Household refusal (before selection) $\rightarrow 7$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ |
| 5. Respondent is unavailable/not at home $\rightarrow \mathbf{N} \mathbf{1}$ until ...../....... | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ |
| 6. Respondent is mentally or physically unable to participate <br> $\rightarrow$ N1 | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ |
| 7. Respondent is deceased $\rightarrow$ END | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ |
| 10. Language Barrier $\quad \rightarrow \mathbf{6 b}$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ |
| 11. Other $\quad \rightarrow$ N1 | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ |

$6 b$ in case of Language barrier: What is the language of the respondent?
$\rightarrow$ N1, p. 7

\begin{tabular}{|c|c|c|c|}
\hline 7. The refusal occurred at visit number (write in) \& \& \& \\
\hline \begin{tabular}{l}
8. REASON for REFUSAL ? ( code all that apply) \\
1 Bad timing (e.g. sick, children,...) , otherwise engaged (e.g. visit) \\
2 Not interested \\
3 Don't know enough/anything about subject, too difficult for me \\
4 Waste of time \\
5 Waste of money \\
6 Interferes with my privacy / I give no personal information \\
7 Never do surveys \\
8 Co-operated too often \\
9 Do not trust surveys \\
10 Previous bad experience \\
11 Don't like subject \\
12 R refuses because partner/family/HH gives no approval to co-operate \\
13. Other:
\end{tabular} \& \begin{tabular}{l}
\(\square 1\) \\
\(\square 2\) \\
\(\square 3\) \\
\(\square 4\) \\
\(\square 5\) \\
\(\square 6\) \\
\(\square 7\) \\
\(\square 8\) \\
\(\square 9\) \\
\(\square 10\) \\
\(\square 1\) \\
\(\square 12\) \\
\(\square 13\)
\end{tabular} \& \begin{tabular}{l}
\(\square 1\) \\
\(\square 2\) \\
\(\square 3\) \\
\(\square 4\) \\
\(\square 5\) \\
\(\square 6\) \\
\(\square 7\) \\
\(\square 8\) \\
\(\square 9\) \\
\(\square 10\)

<br>
$\square 13$
\end{tabular} \& $\square 1$

$\square 2$
$\square 3$
$\square 4$
$\square 5$
$\square 6$
$\square 7$
$\square 8$
$\square 9$
$\square 10$
$\square 11$
$\square 12$
$\square 13$ <br>

\hline | 9. Give your own estimation of the likely co-operation in the future of the selected respondent : |
| :--- |
| 9 will DEFINITELY NOT co-operate in the future |
| 10 will PROBABLY NOT co-operate in the future |
| 11 may PERHAPS co-operate in the future |
| 12 WILL co-operate in the future |
| 8 Don't know, never saw Respondent, no selected Respondent | \& $\square 1$

$\square 2$
$\square 3$
$\square 4$
$\square 8$ \& $\square 1$
$\square 2$
$\square 3$
$\square 4$
$\square 8$ \& $\square 1$
$\square 2$
$\square 3$
$\square 4$
$\square 8$ <br>

\hline | 10. How old do you think the respondent is? |
| :--- |
| 9 Under 20 |
| 1020 to 39 |
| 1140 to 59 |
| 1260 or over |
| 8 Don't know, never saw Respondent, not selected Respondent | \& $\square 1$

$\square 2$
$\square 3$
$\square 4$
$\square 8$ \& \& <br>
\hline
\end{tabular}

| 11. The respondent is |  |
| :--- | :--- |
| $1 \quad$ Male | $\square 1$ |
| $2 \quad$ Female | $\square 2$ |
| 8 | $\square 8$ |

1 Male
8 Don't know, never saw Respondent, no selected Respondent
$\rightarrow$ Go to N1, p. 7

## OUTCOME INELIGIBLE

ONLY IF ADDRESS WAS NOT TRACEABLE, RESIDENTIAL OR OCCUPIED
12. SITUATION (=Ineligible)
$\square 1$ Derelict or demolished house/ address
$\square 2$ Not yet built/ not yet ready for occupation
$\square 3$ Address is not traceable, address was not sufficient
$\square 4$ Address is not residential: only business/ industrial purpose.
$\square 5$ Address is not residential: Institution
( retirement home, hospital, military unit, monastery, ...)
$\square 6$ Address is not occupied (empty, second home, seasonal,...)
$\square 7$ Other (please give details)

## ONLY ONE FORM TO BE COMPLETED FOR EACH ADDRESS

N1. In what type of house does the respondent live?

2 Detached house
3 Semi-detached house
4 Terraced house
5 The only housing unit in a building with another purpose (Commercial property )
Multi-unit :
6 Multi-unit house, flat
7 Student apartments, rooms
8 Retirement house
Other:
13 House-trailer or boat
14 Other: $\qquad$
88 Don't know

N2. In what physical state are the buildings or dwellings in this area?
1 In a very good state
2 In a good state
3 In a satisfactory state
4 Bad state
5 Very bad state

N3. In the immediate area, how common is litter or rubbish lying around?
1 Very common
2 Fairly common
3 Not very common
4 Not at all common

N4. How common is vandalism, graffiti or deliberate damage to property?
1 Very common
2 Fairly common
3 Not very common
4 Not at all common

## Sample:

Household sample with last birthday selection

## SAMPLE UNIT LABEL : HOUSEHOLD



| Calls | Interviewer Number |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| $1 \quad->$ | $\ldots$ |  |  |  |  |
| $\ldots$ | $->$ | $\ldots$. |  |  |  |
|  |  |  |  |  |  |
| $\ldots$ | $->$ | $\ldots$. |  |  |  |
|  |  |  |  |  |  |
| $\ldots->$ | $\ldots$. |  |  |  |  |

Respondent ID:
$\square$

Respondent's name:
$\square$

Respondent's telephone

number

VISIT RECORD ( Visit = every attempt made to reach the respondent/ household )

| Visit <br> No | 1. Date dd/mm | 2. <br> Day of the week | 3. Time 24 hr clock | 4. <br> Mode of visit <br> 1 = personal visit <br> 2 = telephone <br> 3 =personal visit, but only intercom $4=$ info through survey organisation | 5. RESULTS of the visit <br> 1= Completed interview <br> 2= Partial Interview <br> 3 = Contact with someone, Target Respondent not yet selected <br> 4 = Contact with Target Respondent but NO interview <br> 5 = Contact with somebody other than Target Respondent <br> $6=$ No contact at all <br> 7 = Address is not valid (unoccupied, demolished, institutional,...) |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 1 |  | : |  |  |
| 2 | 1 |  | : |  |  |
| 3 | 1 |  | : |  |  |
| 4 | 1 |  | : |  |  |
| 5 | 1 |  | : |  |  |
| 6 | 1 |  | : |  |  |
| 7 | 1 |  | : |  |  |
| 8 | 1 |  | : |  |  |
| 9 | 1 |  | : |  |  |
| 10 | 1 |  | : |  |  |
|  |  |  |  |  | $\nabla$ |

Notes on time,..

TO SELECT RESPONDENT FILL IN THE RESPONDENT SELECTION PROCEDURE on p. 2

If result of visit is code:
1,2,6 $\rightarrow$ Go to N1
$3,4,5 \rightarrow$ Go to $6=$ OUTCOME CONTACT
$7->$ Go to 12 = OUTCOME INELIGIBLE

## RESPONDENT SELECTION PROCEDURE

## SEEK CONTACT WITH RESPONSIBLE ADULT AT THE SELECTED UNIT AND INTRODUCE THE SURVEY

## B1. The respondent selection procedure was made at visit number :

VISIT NUMBER $\qquad$

B2. Ask: including yourself , how many people aged 15 or over live in this house/flat/part of the accommodation?

Enter the exact number : $\square$
IF ONE person only $\rightarrow$ This is the RESPONDENT, start the interview OTHERWISE $\rightarrow$ Go to B3

## INCLUDE

-people away for less than 6 months (on holiday, working, hospital, abroad...) -school-age children at boarding school -students sharing private accommodation

## EXCLUDE

-people who have been away for 6 months or over
-students away at university or college -temporary visitos, boarders and lodgers -institutionalised people

B3. Which one of you last celebrated his/her birthday?
Record full name of selected person at the first page of the contact form

| 6. OUTCOME CONTACT ONLY IF CONTACT but No INTERVIEW |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Visit 1 | Visit 2 | Visit 3 | Visit 4 | Visit 5 | Visit 6 | Visit 7 | Visit 8 | Visit 9 | Visit 10 |
| 1. Appointment $\rightarrow \mathbf{N 1}$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ |
| 2. Refusal of respondent $\rightarrow \mathbf{7}$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ |
| 3. Refusal by proxy $\rightarrow 7$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ |
| 4. Household refusal (before selection) $\boldsymbol{\rightarrow 7}$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ |
| 5. Respondent is unavailable/not at home $\rightarrow \mathbf{N} \mathbf{1}$ until ...../...... | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ |
| 6. Respondent is mentally or physically unable to participate <br> $\rightarrow$ N1 | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ |
| 7. Respondent is deceased $\rightarrow$ END | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ |
| 8. Respondent has moved out of country $\rightarrow$ END or to unknown destination | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ |
| 9. Respondent has moved, still in country $\boldsymbol{\rightarrow} \mathbf{1 3}$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ |
| 10. Language Barrier $\rightarrow$ 6b | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ |
| 11. Other $\rightarrow$ N1 | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ |

6b in case of Language barrier: What is the language of the respondent? $\qquad$
$\rightarrow$ N1, p. 6
7. The refusal occurred at visit number (write in)
8. REASON for REFUSAL ? ( code all that apply)

1 Bad timing (e.g. sick, children,...) , otherwise engaged (e.g. visit)
Not interested
VISIT ...
VISIT...
$\square 2$
Don’t know enough/anything about subject, too difficult for me
Waste of time
Waste of money
Interferes with my privacy / I give no personal information
Never do surveys
Co-operated too often
VISIT ....

Do not trust surveys
10 Previous bad experience
Don't like subject
2 R refuses because partner/family/HH gives no approval to co-operate
3. Other:

9 . Give your own estimation of the likely co-operation in the future of the selected respondent :

13 will DEFINITELY NOT co-operate in the future
14 will PROBABLY NOT co-operate in the future
15 may PERHAPS co-operate in the future
16 WILL co-operate in the future
8 Don’t know, never saw Respondent, no selected Respondent

## 10. How old do you think the respondent is?

13 Under 20
1420 to 39
$\square 1$

1540 to 59
$\square 2$
$\square 4$
1660 or over
8 Don't know, never saw Respondent, not selected Respondent

## 11. The respondent is

1 Male
2 Female $\square 2$
8 Don't know, never saw Respondent, no selected Respondent $\square 8$
$-\rightarrow$ Go to N1, p. 6

## OUTCOME INELIGIBLE

ONLY IF ADDRESS WAS NOT TRACEABLE, RESIDENTIAL OR OCCUPIED

## 12. SITUATION (=Ineligible)

$\square 1$ Derelict or demolished house/ address$\square 2$ Not yet built/ not yet ready for occupation
$\square 3$ Address is not traceable, address was not sufficient
$\square 4$ Address is not residential: only business/ industrial purpose.5 Address is not residential: Institution
( retirement home, hospital, military unit, monastery, ...)
$\square 6$ Address is not occupied (empty, second home, seasonal,...)
$\square 7$ Other (please give details)
$\rightarrow$ END

## ONLY IF R HAS MOVED and still in country

## 13. New Address

$\square 1$ : The new address is :

| Street: | .Number: ............ Box: . |
| :---: | :---: |
| City: | City code: .. |
| State/ county: | Country: |

2: Moved to an institution $\rightarrow$ END

## 14. Is this new address still in your interviewer-area?

$\square 1$ Yes $\rightarrow$ Skip N1, try to reach the respondent at this new address, fill in as next 'visit'No $\rightarrow$ END

## NEIGHBOURHOOD CHARACTERISTICS FORM

## ONLY ONE FORM TO BE COMPLETED FOR EACH ADDRESS

N1. In what type of house does the respondent live?
4 Farm
Single-unit:
2 Detached house
3 Semi-detached house
4 Terraced house
5 The only housing unit in a building with another purpose (Commercial property ) Multi-unit :

6 Multi-unit house, flat
7 Student apartments, rooms
8 Retirement house
Other:
15 House-trailer or boat
16 Other:
88 Don't know

N2. In what physical state are the buildings or dwellings in this area?
1 In a very good state
2 In a good state
3 In a satisfactory state
4 Bad state
5 Very bad state

N3. In the immediate area, how common is litter or rubbish lying around?
1 Very common
2 Fairly common
3 Not very common
4 Not at all common

N4. How common is vandalism, graffiti or deliberate damage to property ?
1 Very common
2 Fairly common
3 Not very common
4 Not at all common

## Sample

Household with Kish

## SAMPLE UNIT LABEL ：HOUSEHOLD


$\square$

## SELECTION LABEL：

PERSON／HH Row：（No．in household）

| 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |

SELECT ROW（Selected person no．）
$\begin{array}{lllllllllll}2 & 1 & 3 & 2 & 4 & 7 & 6 & 5 & 8 & 4 & 1\end{array}$
Name of selected person
$\square$
Telephone number of selected person

| $\ldots . . . . . . . . . . . . . . . . . . . . ~$ | $\Pi$ refused $\quad \Pi$ no nhone |
| :---: | :---: | :---: |

VISIT RECORD（ Visit＝every attempt made to reach the respondent／household ）

| Visit <br> No | 1. Date dd／mm | 2. <br> Day of the week | 3. Time 24 hr clock | 4. <br> Mode of visit <br> 1 ＝personal visit <br> 2 ＝telephone <br> 3 ＝personal visit， but only intercom 4 ＝info through survey organisation | 5．RESULTS of the visit <br> 1＝Completed interview <br> 2＝Partial Interview <br> 3 ＝Contact with someone，Target Respondent not yet selected <br> 4 ＝Contact with Target Respondent but NO interview <br> $5=$ Contact with somebody other than Target Respondent <br> $6=$ No contact at all <br> 7 ＝Address is not valid（unoccupied，demolished，institutional，．．．） |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 1 |  | ： |  |  |
| 2 | 1 |  | ： |  |  |
| 3 | 1 |  | ： |  |  |
| 4 | 1 |  | ： |  |  |
| 5 | 1 |  | ： |  |  |
| 6 | 1 |  | ： |  |  |
| 7 | ／ |  | ： |  |  |
| 8 | 1 |  | ： |  |  |
| 9 | 1 |  | ： |  |  |
| 10 | 1 |  | ： |  |  |
| $\nabla$ |  |  |  |  |  |

Notes on time，．．

TO SELECT RESPONDENT FILL IN THE RESPONDENT SELECTION PROCEDURE on p． 2

If result of visit is code：
$1,2,6 \rightarrow$ Go to N1
$3,4,5 \rightarrow$ Go to $6=$ OUTCOME CONTACT
$7 \boldsymbol{7}$ Go to $\mathbf{1 2}=$ OUTCOME INELIGIBLE

## SEEK CONTACT WITH RESPONSIBLE ADULT AT THE SELECTED UNIT AND INTRODUCE THE SURVEY

B1. The respondent selection was made at visit number
VISIT NUMBER $\square$

B2. Ask: including yourself, how many people aged 15 or over live in this house/flat/part of the accommodation?

Enter the exact number


IF One person only
$\rightarrow$ This is the RESPONDENT, go to B4
IF 2-12 persons
$\rightarrow$ Go to B3_a
IF more than 12
$\rightarrow$ Go to B3_b

## INCLUDE

- people away for less than 6 months ( on holiday, working, hospital, abroad,...)
- school-age children at boarding school
students sharing private accommodation


## EXCLUDE

- people who have been away for 6 months or over
- students away at university or college
- temporary visitors, boarders and lodgers
- people in institutions


## IF 2-12 PERSONS

B3_a. Make a list of all the persons older than 15, living in the household. List them in descending order of age .

| First name or initial | Person <br> number |
| :---: | :---: |
|  | $\square 1$ |
|  | $\square 2$ |
|  | $\square 3$ |
|  | $\square 4$ |
|  | $\square 5$ |
|  | $\square 6$ |


| First name or initial | Person <br> number |
| :---: | :---: |
|  | $\square 7$ |
|  | $\square 8$ |
|  | $\square 9$ |
|  | $\square 10$ |
|  | $\square 11$ |
|  | $\square 12$ |

Look at the selection label on page 1:

- PERSON/HH ROW : Find number of corresponding total number of individuals
- SELECT ROW : Number beneath the total number of persons is selected person number. Tick on grid above!


## $\rightarrow$ Go to B4

## IF MORE than 12 PERSONS

B3_b. Person number to be selected is on the back of the Project instructions. Enter 'person number' of selected person here: $\square$
B4. ALL: Record full name of selected person at the first page of the contact form.
ASK FOR THE SELECTED RESPONDENT AND INTRODUCE THE SURVEY
$\rightarrow$ Fill in result at question 5, p. 1 and continue contact form

| 6. OUTCOME CONTACT ONLY IF CONTACT but No INTERVIEW |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Visit 1 | Visit 2 | Visit 3 | Visit 4 | Visit 5 | Visit 6 | Visit 7 | Visit 8 | Visit 9 | Visit 10 |
| 1. Appointment $\rightarrow \mathbf{N 1}$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ |
| 2. Refusal of respondent $\rightarrow \mathbf{7}$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ |
| 3. Refusal by proxy $\rightarrow 7$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ |
| 4. Household refusal (before selection) $\boldsymbol{\rightarrow 7}$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ |
| 5. Respondent is unavailable/not at home $\rightarrow \mathbf{N} \mathbf{1}$ until ...../...... | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ |
| 6. Respondent is mentally or physically unable to participate <br> $\rightarrow$ N1 | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ |
| 7. Respondent is deceased $\rightarrow$ END | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ |
| 8. Respondent has moved out of country $\rightarrow$ END or to unknown destination | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ |
| 9. Respondent has moved, still in country $\boldsymbol{\rightarrow} \mathbf{1 3}$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ |
| 10. Language Barrier $\rightarrow$ 6b | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ |
| 11. Other $\rightarrow$ N1 | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ |

6b in case of Language barrier: What is the language of the respondent? $\qquad$
$\rightarrow$ N1, p. 6

| IF REFUSAL (code 2,3 or 4 at Q. 6) |  |  |  |
| :---: | :---: | :---: | :---: |
| 7. The refusal occurred at visit number (write in) |  |  |  |
| 8. REASON for REFUSAL ? ( code all that apply) <br> 1 Bad timing (e.g. sick, children,...), otherwise engaged (e.g. visit) <br> 2 Not interested <br> 3 Don't know enough/anything about subject, too difficult for me <br> 4 Waste of time <br> 5 Waste of money <br> 6 Interferes with my privacy / I give no personal information <br> 7 Never do surveys <br> 8 Co-operated too often <br> 9 Do not trust surveys <br> 10 Previous bad experience <br> 11 Don't like subject <br> 12 R refuses because partner/family/HH gives no approval to co-operate <br> 13. Other: | $\square 1$ $\square 2$ $\square 3$ $\square 4$ $\square 5$ $\square 6$ $\square 7$ $\square 7$ $\square 8$ $\square 9$ $\square 10$ $\square 11$ $\square 12$ $\square 13$ | $\square 1$ <br> $\square 2$ <br> $\square 3$ <br> $\square 4$ <br> $\square 5$ <br> $\square 6$ <br> $\square 7$ <br> $\square 8$ <br> $\square 9$ <br> $\square 10$ <br> $\square 11$ <br> $\square 12$ <br> $\square 13$ | $\square 1$ $\square 2$ $\square 3$ $\square 4$ $\square 5$ $\square 6$ $\square 7$ $\square 8$ $\square 9$ $\square 10$ $\square 11$ $\square 12$ $\square 13$ |
| 9. Give your own estimation of the likely co-operation in the future of the selected respondent : <br> 17 will DEFINITELY NOT co-operate in the future <br> 18 will PROBABLY NOT co-operate in the future <br> 19 may PERHAPS co-operate in the future <br> 20 WILL co-operate in the future <br> 8 Don't know, never saw Respondent, no selected Respondent | $\begin{aligned} & \square 1 \\ & \square 2 \\ & \square 3 \\ & \square 4 \\ & \square 4 \\ & \square 8 \end{aligned}$ | $\square 1$ $\square 2$ $\square 3$ $\square 4$ $\square 8$ | $\square 1$ $\square 2$ $\square 3$ $\square 4$ $\square 8$ |
| 10. How old do you think the respondent is? <br> 17 Under 20 <br> 1820 to 39 <br> 1940 to 59 <br> 2060 or over <br> 8 Don't know, never saw Respondent, not selected Respondent | $\square 1$ $\square 2$ $\square 3$ $\square 4$ $\square 8$ |  |  |

## 11. The respondent is

1 Male
2 Female$\square 2$

8 Don’t know, never saw Respondent, no selected Respondent $\quad \square 8$
$-\rightarrow \quad$ Go to N1, p. 6

## OUTCOME INELIGIBLE

ONLY IF ADDRESS WAS NOT TRACEABLE, RESIDENTIAL OR OCCUPIED
12. SITUATION (=Ineligible)
$\square 1$ Derelict or demolished house/ address
$\square 2$ Not yet built/ not yet ready for occupation5 Address is not residential: Institution
( retirement home, hospital, military unit, monastery, ...)
$\square 3$ Address is not traceable, address was not sufficient
$\square 4$ Address is not residential: only business/ industrial purpose.
$\square 6$ Address is not occupied (empty, second home, seasonal,...)
$\square 7$ Other (please give details)

## ONLY IF R HAS MOVED and still in country

13. New Address
$\square 1$ : The new address is :

| Street: | ..Number: ............. Box: .... |
| :---: | :---: |
| City: | City code: |
| State/ county: | Country: |

$\square$ 2: Moved to an institution $\rightarrow$ END

## 14. Is this new address still in your interviewer-area?

$\square 1$ Yes $\rightarrow$ Skip N1, try to reach the respondent at this new address, fill in as next 'visit'
$\square 2$ No $\rightarrow$ END

## ONLY ONE FORM TO BE COMPLETED FOR EACH ADDRESS

N1. In what type of house does the respondent live?
5 Farm
Single-unit:
2 Detached house
3 Semi-detached house
4 Terraced house
5 The only housing unit in a building with another purpose (Commercial property )
Multi-unit :
6 Multi-unit house, flat
7 Student apartments, rooms
8 Retirement house
Other:
17 House-trailer or boat
18 Other: $\qquad$
88 Don't know

N2. In what physical state are the buildings or dwellings in this area?
1 In a very good state
2 In a good state
3 In a satisfactory state
4 Bad state
5 Very bad state

N3. In the immediate area, how common is litter or rubbish lying around?
1 Very common
2 Fairly common
3 Not very common
4 Not at all common

N4. How common is vandalism, graffiti or deliberate damage to property?
1 Very common
2 Fairly common
3 Not very common
4 Not at all common

Type of sample:
Individual named

## SAMPLE UNIT LABEL : PERSONAL



| Calls | Interviewer Number |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| $1 \quad->$ | $\ldots$ |  |  |  |  |
| $\ldots->$ | $\ldots$. |  |  |  |  |
| $\ldots->$ | $\ldots$. |  |  |  |  |
| $\ldots$-> $\ldots .$. |  |  |  |  |  |

Respondent ID:
$\square$

Respondent's name:
$\square$

Respondent's telephone refusedno phone number

VISIT RECORD ( Visit = every attempt made to reach the respondent/ household )

| $\begin{array}{\|c\|} \hline \text { Visit } \\ \text { No } \end{array}$ |  | 2. Day of the week | 3. Time 24 hr clock | 4. <br> Mode of visit <br> 1 = personal visit <br> 2 = telephone <br> 3 =personal visit, but only intercom $4=$ info through survey organisation | 5. RESULTS of the visit <br> 1= Completed interview <br> 2= Partial Interview <br> 3 = Contact with someone, don't know if target respondent <br> 4 = Contact with Target Respondent but NO interview <br> $5=$ Contact with somebody other than Target Respondent <br> $6=$ No contact at all <br> 7 = Address is not valid (unoccupied, demolished, institutional,...) |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 1 |  | : |  |  |
| 2 | 1 |  | : |  |  |
| 3 | 1 |  | : |  |  |
| 4 | 1 |  | : |  |  |
| 5 | 1 |  | . |  |  |
| 6 | 1 |  | : |  |  |
| 7 | 1 |  | : |  |  |
| 8 | 1 |  | : |  |  |
| 9 | 1 |  | : |  |  |
| 10 | 1 |  | : |  |  |
|  |  |  |  |  | $\nabla$ |

Notes on time, ....

If result of visit is code:
$1,2,6 \rightarrow$ Go to N1
$3,4,5 \rightarrow$ Go to $6=$ OUTCOME CONTACT $7 \rightarrow$ Go to $12=$ OUTCOME INELIGIBLE

| OUTCOME CONTACT ONLY IF CONTACT but NO INTERVIEW |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Visit 1 | Visit 2 | Visit 3 | Visit 4 | Visit 5 | Visit 6 | Visit 7 | Visit 8 | Visit 9 | Visit 10 |
| 1. Appointment $\rightarrow$ N1 | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ | $\square 1$ |
| 2. Refusal of respondent $\rightarrow 7$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ | $\square 2$ |
| 3. Refusal by proxy $\quad \rightarrow 7$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ | $\square 3$ |
| 4. Refusal. Don't know if target respondent $\rightarrow \mathbf{7}$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ | $\square 4$ |
| 5. Respondent is unavailable/not at home $\rightarrow \mathbf{N} \mathbf{1}$ until ...../....... | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ | $\square 5$ |
| 6. Respondent is mentally or physically unable to participate $\rightarrow \text { N1 }$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ | $\square 6$ |
| 7. Respondent is deceased $\rightarrow$ END | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ | $\square 7$ |
| 8. Respondent has moved out of country $\rightarrow$ END or to unknown destination | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ | $\square 8$ |
| 9. Respondent has moved, still in country $\rightarrow \mathbf{1 3}$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ | $\square 9$ |
| 10. Language Barrier $\quad \rightarrow \mathbf{6 b}$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ | $\square 10$ |
| 11. Other $\rightarrow$ N1 | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ | $\square 11$ |

6 b in case of Language barrier: What is the language of the respondent? $\qquad$
$\rightarrow$ N1, p. 5

| IF REFUSAL (code 2 or 3 at Q. 6) |  |  |  |
| :---: | :---: | :---: | :---: |
| 7. The refusal occurred at visit number (write in) | VISIT ..... | VISIT ..... | VISIT ..... |
| 8. REASON for REFUSAL ? ( code all that apply) <br> 1 Bad timing (e.g. sick, children,...) , otherwise engaged (e.g. visit) <br> 2 Not interested <br> 3 Don't know enough/anything about subject, too difficult for me <br> 4 Waste of time <br> 5 Waste of money <br> 6 Interferes with my privacy / I give no personal information <br> 7 Never do surveys <br> 8 Co-operated too often <br> 9 Do not trust surveys <br> 10 Previous bad experience <br> 11 Don't like subject <br> 12 R refuses because partner/family/HH gives no approval to co-operate <br> 13. Other: | $\square 1$ $\square 2$ $\square 3$ $\square 4$ $\square 5$ $\square 6$ $\square 6$ $\square 7$ $\square 8$ $\square 9$ $\square 10$ $\square 11$ $\square 12$ $\square 13$ | $\square 1$ <br> $\square 2$ <br> $\square 3$ <br> $\square 4$ <br> $\square 5$ <br> $\square 6$ <br> $\square 7$ <br> $\square 8$ <br> $\square 9$ <br> $\square 10$ <br> $\square 11$ <br> $\square 12$ <br> $\square 13$ | $\square 1$ $\square 2$ $\square 3$ $\square 4$ $\square 5$ $\square 6$ $\square 6$ $\square 7$ $\square 8$ $\square 9$ $\square 10$ $\square 11$ $\square 12$ $\square 13$ |
| 9. Give your own estimation of the likely co-operation in the future of the selected respondent : <br> 21 will DEFINITELY NOT co-operate in the future will PROBABLY NOT co-operate in the future may PERHAPS co-operate in the future <br> WILL co-operate in the future <br> Don’t know, never saw Respondent, no selected Respondent | $\square 1$ $\square 2$ $\square 3$ $\square 4$ $\square 8$ | $\begin{aligned} & \square 1 \\ & \square 2 \\ & \square 3 \\ & \square 4 \\ & \square 4 \\ & \square 8 \end{aligned}$ | $\begin{aligned} & \square 1 \\ & \square 2 \\ & \square 3 \\ & \square 4 \\ & \square 8 \end{aligned}$ |


| 10. How old do you think the respondent is? |  |
| :--- | :--- |
| 21 Under 20 | $\square 1$ |
| $22 \quad 20$ up to 39 | $\square 2$ |
| $23 ~ 40$ up to 59 | $\square 3$ |
| $24 \quad 60$ or more | $\square 4$ |
| $8 \quad$ Don't know, never saw Respondent, not selected Respondent | $\square 8$ |
| 11. The respondent is |  |
| $1 \quad$ Male | $\square 1$ |
| $2 \quad$ Female | $\square 2$ |
| $8 \quad$ Don't know, never saw Respondent, no selected Respondent | $\square 8$ | $\rightarrow$ Go to N1, p. 5

12. SITUATION (=Ineligible)
$\square 1$ Derelict or demolished house/ address$\square 2$ Not yet built/ not yet ready for occupation$\square 3$ Address is not traceable, address was not sufficient
$\square 4$ Address is not residential: only business/ industrial purpose.
$\square$ Address is not residential: Institution
( retirement home, hospital, military unit, monastery, ...)
$\square 6$ Address is not occupied (empty, second home, seasonal,...)
$\square 7$ Other (please give details)

## ONLY IF R HAS MOVED and still in country

13. New Address
$\square 1$ : The new address is:

$\square$ 2: Moved to an institution $\rightarrow$ END
14. Is this new address still in your interviewer-area?
$\square 1$ Yes $\rightarrow$ Skip N1, try to reach the respondent at this new address, fill in as next 'visit'
$\square 2$ No $\rightarrow$ END

## ONLY ONE FORM TO BE COMPLETED FOR EACH ADDRESS

N1. In what type of house does the respondent live?
Single-unit:
Farm
2 Detached house
3 Semi-detached house
4 Terraced house
5 The only housing unit in a building with another purpose (Commercial property )
Multi-unit :
6 Multi-unit house, flat
7 Student apartments, rooms
8 Retirement house
Other:
19 House-trailer or boat
20 Other:
88 Don't know

N2. In what physical state are the buildings or dwellings in this area?
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